Job Posting Information

<table>
<thead>
<tr>
<th>Your role at U of T:</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Type:</td>
<td>Part Time</td>
</tr>
<tr>
<td>Is this a Research Opportunity?</td>
<td>No</td>
</tr>
<tr>
<td>Job Title:</td>
<td>Physics Stores and Services Assistant</td>
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<tr>
<td>Occupation Type:</td>
<td>Skilled Trades &amp; Labour (CUPE 3261)</td>
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<tr>
<td>Job Description:</td>
<td>The Department of Physics requires part-time staff members who are enthusiastic, physically able to do heavy lifting, customer service oriented, organized and possess a strong work ethic. Successful applicants will be responsible for the relocation of offices and laboratories, installation of office fixtures (e.g. whiteboards, shelving), other physical work as required and casual maintenance. Incumbents will also be required to cover shifts in Physics Stores and/or Physics Reception. Tasks include, but not limited to receiving, mail sorting, inventory duties and other administrative tasks when necessary.</td>
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<tr>
<td>Job Requirements:</td>
<td>Applicants should also have experience with both hand and power tools, Microsoft Office (Word and Excel), email accounts and navigating the internet. Some experience in retail, laboratories and/or light construction would be an asset. Safety shoes are mandatory. Must be a current University of Toronto student. The Department of Physics thanks all applicants for their interest; however, only those candidates considered for an interview will be contacted.</td>
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Contract or Permanent? | Contract |
Start Date | March 28, 2022 |
End Date | Dec 31, 2022 |
Number of Positions | 2 |
Campus Job Location: | U of T St. George |
Job Location Details: | McLennan Physics Laboratories |
Annual Salary or Per Hour? | Per Hour |
Salary or Hourly Wage: | $15.00 |
Hours Per Week: | 11-24 |
Type of Schedule: | Flexible Hours |
Schedule Details: | Both hours per week and schedule are flexible |
Target All Programs of Study: | Yes |

Application Information

| Application Deadline: | March 18, 2022 |
| Application Procedure: | Employer Email |
| If by Email, send to: | arman.molki@utoronto.ca |
| Application Material Required: | Cover Letter and Resume |
| Additional Information: | Please apply as soon as possible |