



Job Posting Information	
Your role at U of T:	Staff
Position Type:	Part Time
Is this a Research Opportunity?	No
Job Title:	Physics Stores and Services Assistant
Occupation Type:	Skilled Trades & Labour (CUPE 3261)
Job Description:	The Department of Physics requires part-time staff members who are enthusiastic, physically able to do heavy lifting, customer service oriented, organized and possess a strong work ethic. Successful applicants will be responsible for the relocation of offices and laboratories, installation of office fixtures (e.g., whiteboards, shelving), other physical work as required and casual maintenance. Incumbents will also be required to cover shifts in Physics Stores and/or Physics Reception. Tasks include, but not limited to receiving, mail sorting, inventory duties and other administrative tasks when necessary.
Job Requirements:	Applicants should also have experience with both hand and power tools, Microsoft Office (Word and Excel), email accounts and navigating the internet. Some experience in retail, laboratories and/or light construction would be an asset. Safety shoes are mandatory. Must be a current University of Toronto student. The Department of Physics thanks all applicants for their interest; however, only those candidates considered for an interview will be contacted.
Contract or Permanent?	Contract
Start Date	October 3, 2022
End Date	April 30, 2023
Number of Positions	3
Campus Job Location:	U of T St. George
Job Location Details:	McLennan Physics Laboratories
Annual Salary or Per Hour?	Per Hour
Salary or Hourly Wage:	\$15.00
Hours Per Week:	11-24
Type of Schedule:	Flexible Hours
Schedule Details:	Both hours per week and schedule are flexible
Target All Programs of Study:	Yes

Application Information	
Application Deadline:	September 23, 2022
Application Procedure:	Employer Email
If by Email, send to:	arman.molki@utoronto.ca
Application Material Required:	Cover Letter and Resume
Additional Information:	Please apply as soon as possible