

DEPARTMENTAL PhD EXAMINATION REPORT PhD

CANDIDATE:

EXAM DATE:

SUPERVISOR/CONVENER:

1. The student's thesis has been read and proofed by all committee members. **YES** **NO**
2. The student's thesis is acceptable, its present form (including length, quality of writing, and presentation) for submission to an external examiner. **YES** **NO**
3. Are there any **changes recommended** in the thesis before submission to SGS? The maximum length (not counting appendices) is 45000 words (approximately 150 pages). If needed, what parts can be shortened or removed? The supervisor is responsible for ensuring that student receives all corrections in a timely manner, and not more than 5 days after the Departmental Exam.

4. The Departmental PhD Oral Examination committee has tested the student's presentation and oral defense of work. The student's presentation of the thesis was well organized, comprehensive and focused. The student's ability to field questions related to the background, significance of research, general knowledge and specific issues related to the project has been appropriately tested. **YES** **NO**

5. The committee recommends that the candidate go forward to the SGS oral in 8 weeks.

YES **NO**

If NO, explain:

6. External Examiner recommendations. Note that External examiners must be tenured faculty without a collaborative connection. (See next page for the *SGS requirements on External Examiner*.) Please give their name, affiliation, and contact information.

7. Has a specific date for the SGS oral already been arranged between the supervisor and the external examiner?

YES / **NO**

If so, when? normally at least 8 weeks from current date

8. Indicate recommendations for two additional examiners from Physics (or a cognate department), and should one PhD Committee member be dropped?

Add:

Drop:

Add:

Note: *The quorum for an SGS Oral is 4 examiners; 2 must not be members of the student's PhD Committee. Sometimes an examiner unexpectedly misses the SGS Oral, normally 5 examiners are appointed, 3 of whom are not members of the PhD Committee.*

Supervisor/Convener signature: _____

**SGS Requirements for External Examiner:*

- 1. The external appraiser must be external to the University of Toronto, as well as to its affiliated teaching hospitals and their research institutes.*
- 2. The external appraiser must be a recognized expert on the subject of the thesis, and an **Associate Professor or a Full Professor at their home institution**, and experienced as a successful supervisor of doctoral candidates through to defense. An appraiser from outside the academic sector must possess the qualifications to be appointed to an academic position at this level.*
- 3. The external appraiser must be at arm's length from both the Candidate and the supervisor(s). Normally, this will exclude anyone who: has served as Master's or PhD Supervisor / Supervisee of the Candidate or the Supervisor; or has, in the past six years, been a departmental colleague of the Candidate or the Supervisor, or has collaborated on a research project, scholarly work or publication, with either of them. The Vice Dean (Students), in considering nominations of external appraisers, will assess whether the nominee is at arm's length.*

Please also note that the Department of Physics assumes that the External Examiner be able to attend the SGS Oral Exam. If this is not the case, an additional member of the examination committee will be required.